



Application Form

Vice-Chancellor's Childcare Support Fund for Women Researchers (Staff) at UNSW

PERSONAL DETAILS

Name:		zID:	
Email:		Phone:	
Faculty:		School / Centre:	
Position:			
Full-time / part-time:			
Number and age(s) of dependent children:			
Have you previously received funding under this program?		Year:	

CONFERENCE / WORKSHOP DETAILS

Conference / Workshop Name:			
Conference / Workshops Dates:		Location:	
Title of Paper:			
Has your paper been accepted for presentation?			

CONFERENCE / WORKSHOP PARTICIPATION RATIONALE

Please indicate why you wish to attend this conference / workshop.

CHILDCARE SUPPORT RATIONALE

Please describe the extraordinary childcare circumstances for which you are seeking support.

BUDGET WORKSHEET

Please list childcare expenses and funding / income for the conference / workshop participation. Please include all anticipated extraordinary childcare related expenses as only pre-approved items can be considered by the Committee. No new items can be claimed post travel even if actual expenses do not reach maximum approved limit.

Note: Please attach quotes for childcare and travel documentation as necessary.

Estimated extraordinary childcare expenses for the period of Conference / Workshop

List expenses here.	\$
	\$
	\$
	\$
	\$
Total extraordinary childcare expenses:	\$

Conference / Workshop Budget

Please list sources of funding for Conference / Workshop participation.

University / Faculty / School travel funding:	\$
Conference / Workshop organiser's contribution:	\$
Other:	\$
Total Income:	\$
Amount requested from Vice-Chancellor's Childcare Support Fund:	\$

HEAD OF SCHOOL / CENTRE RECOMMENDATION

Please indicate the value of this conference / workshop participation to the research career of the applicant, and to UNSW.			
Head of School / Centre Name:			
Head of School / Centre Signature:			Date:

APPLICATION CHECKLIST

- Conference / Workshop Participation Rationale completed
- Childcare Support Rationale completed
- Conference / Workshop Budget Worksheet completed
- Head of School Recommendation provided
- Written confirmation of conference / workshop presentation attached
- Flight itinerary attached
- Quote of costs attached (airfare / childcare / etc.)

Please submit your application and supporting documents, by the relevant due date, to:

workplace.diversity@unsw.edu.au