



HR23a Recommendation for Accelerated Increment: Professional Staff

(HR.V1.0 - 7.05.18)

FOR SINGLE LEVEL POSITIONS ONLY (not for broadbanded positions)

Accelerated Increment is recommended for:			
Name:			
Employee zID:			
Location:			
Increment Date:			
Grounds for Accelerated Increment			
Recommended by (supervisor):			
Name:			
Signature:		Date:	
I have discussed this recommendation with my supervisor			
Signature (staff member):		Date:	
Approved by (Head of Division/Dean/Rector):			
Signature:		Date:	
Human Resources use ONLY:			
HRC/HRO checked:		Salaries processed:	
Date:		Date:	