



UNSW AWARDS FOR EXCELLENCE IN POSTGRADUATE RESEARCH SUPERVISION - 2019

Information for Applicants

(HR.V10.0 - 7.05.18)

Awards: The UNSW Awards for Excellence in Postgraduate Research Supervision recognise and encourage sustained excellence in postgraduate research supervision. Up to two awards will be allocated each year. Each award consists of the presentation of an engraved medallion and the payment of \$7,000 (subject to taxation). The award can, on request by the recipient, be paid by UNSW to the Department or School in which the academic is employed, to be used in a project being undertaken or to be undertaken by the recipient. Recipients will be expected to contribute to the development of supervision via School/Faculty committees and workshops run by the Research Division.

Eligibility: All academic staff, either full-time or part-time, who have supervised at least three research higher degree candidates to completion are eligible to apply for the award. Academic staff who have received a supervision award are not eligible to re-apply for the same award for six years.

Applications: Applicants should submit the following information (*please note and comply with the specified page limits and font sizes*).

(a) Cover Sheet Summarising UNSW appointment details and relevant appointments, committee memberships, invitations, publications and resources relevant to higher degree research supervision (available at <http://www.hr.unsw.edu.au/employee/acad/vcate.html>).

(b) Supervision Record Table Summarising all current, completed, withdrawn and transferred higher degree candidates, completion rates, candidature details, research outcomes and employment post graduation (available at <http://www.hr.unsw.edu.au/employee/acad/vcate.html>).

(c) Supervision Statement (2 pages max; min font size 10) Applicants may present a case for outstanding higher degree research supervision based on either:

- (i) An outstanding track record in higher degree research supervision that may include the number of candidates supervised and candidate completion rates; nature of the research program and academic profile that attracts high calibre domestic and international candidates; supervision practices that lead to publications, prizes, awards, presentations at prestigious conferences, and theses judged to be of outstanding quality; supervision practices that lead to timely and successful completions; induction of candidates into national and international research communities; and career mentoring; or
- (ii) Outstanding supervision of a small number of research candidates plus leadership in supervision reflected in appointments to key roles in the School/Faculty/University with reference to the specific achievements and impact of the applicant in these roles that may include significant contributions to policy development and best practice in the School/Faculty/University or wider community; and mentoring of new staff.

Note – honours supervision should *not* be included

Applicants should structure their submissions to best highlight their contributions and case for outstanding supervision and leadership. The *Supervision Statement* should include reference to the outcomes and information provided in the *Cover Sheet*, *Supervision Record Table* and *Supporting Material* in order to justify claims.

Further advice on structuring the application can be found in the Supervision Award Toolkit

(d) Supporting Material (6 pages max; min font size 10). Applicants are encouraged, as far as possible, to include original documents or excerpts of testimonials etc as scanned inserts in the application. Applicants are requested to make available original documents that are referred to in the application if the original text is not provided. Advice regarding evidence and examples of supporting material can be found in the *Supervision Award Toolkit* (available at <http://www.hr.unsw.edu.au/employee/acad/vcate.html>).

(e) Head of School Report Commenting on the applicant's performance as a supervisor and/or their leadership in supervision including any discipline specific issues related to supervision. The report should include reference to HDR benchmarking, i.e. the average output and completion time in the School (available at <http://www.hr.unsw.edu.au/employee/acad/vcate.html>).

(f) Other HDR Supervisor Reference (1 page max; min font size 10) one reference from another experienced HDR supervisor able to comment on the applicant's supervision and/or leadership and scholarship in higher degree research training.

(g) Candidate Reference (1 page max) one reference from a current or graduated higher degree research candidate able to comment on the applicant's supervision and/or leadership and scholarship in higher degree research training. The reference is to be submitted by the closing date to:

David Gleeson

Academic Promotions Manager

Phone 9385 2716

Email d.gleeson@unsw.edu.au

Closing Date: 30 September 2019

***** No late applications can be accepted *****

Recommendations and Notification: A committee comprising the Dean of Graduate Research (Chair) and Associate Deans (Research / Research Training) will recommend a maximum of four applications to the University Teaching Excellence Committee [is this still the correct body for this?]. Applicants will be notified of the Committee's decisions in late December and awards will be presented at an appropriate graduation ceremony.

Contact Details: For further information please contact David Gleeson, Academic Promotions Manager
Phone 9385 2716, Email d.gleeson@unsw.edu.au

Forms and Supervision Award Toolkit: <http://www.hr.unsw.edu.au/employee/acad/vcate.html>