**COPYRIGHT**

**Legislative/Policy Framework**

The Copyright Act 1968 (Cth) sets out the University's responsibilities regarding the copying of material. The Fair Dealing provisions of the Act allow some copying and/or communication for certain purposes to be done for free without infringing copyright. The University has also paid for special licences which allow copying to be undertaken without infringing copyright when done for the educational purposes of the University and its students. The Part VA Licence allows audiovisual copying of radio and television broadcasts and the Part VB Licence covers print and graphic material. Digital copying and communication is allowed under the Copyright (Digital Agenda) Amendment Act 2000. Legal action may result if the provisions of the Acts are not complied with. Supervisory staff must ensure that new employees are aware of the limits for making copies and their responsibilities under the legislation and licences.

As a minimum, this means…

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| **1. Copying allowed when:** | • UNSW owns copyright  
• Material supplied with licence to copy/communicate  
• Permission granted by copyright owner  
• Covered by licence for educational purposes  
• Permitted by the Act (eg fair dealing) |
| **2. “Educational Purposes”** | • Using the copy to teach students  
• Making the copy available to students as part of a course of study at the University  
• Retention of a copy as a teaching resource  
• For use in the administration of students and courses |
| **3. Fair Dealing** | • Does not cover teaching  
• Personal use for criticism, review, research or study  
• 10% limit test for fairness |
| **4. Licensed Copying** | • Limits apply  
• Must include disclaimer and acknowledgement as specified |
| **5. Print and Graphic Material Online** | • Textual copyright material NOT to be scanned to course Web sites, must use Library Digitisation Service  
• Graphics/artistic works may be scanned to course Web sites provided certain guidelines are followed, including use of a specific warning notice and full referencing. See www.copyright.unsw.edu.au for details. |
| **6. Further Information** | Who to ask for more information  
Relevant Web addresses |

Where to go for more…

… Information: [UNSW Copyright Officer](http://www.copyright.unsw.edu.au)  
Phone: (02) 9385 2860  
Email: copyright@unsw.edu.au